



## Neighborhood Conflict Resolution Service

MCA has constituted a resolution conflict mediation process specifically to assist neighbors who have not been able to settle disagreements growing out of one or both neighbor's rebuilding plans, post Jesusita Fire. The service is completely voluntary; both parties need to agree to participate; and the results are non-binding. We hope that we can help resolve these conflicts quickly.

In order to participate, one of the neighbors should initiate a request to the conflict resolution committee of MCA.

You can initiate a request by sending an email to either:

Ralph Daniel at [rdaniel@fambus.com](mailto:rdaniel@fambus.com) or  
Georganne alex at [alexclothing@verizon.net](mailto:alexclothing@verizon.net)

Please provide your names, address, all your telephone numbers, and email address. Please provide at a minimum the name and email for your neighbor, and we'll get the rest of the identifying data from them, about them.

We'll provide you and your neighbor with a set of written questions (attached) and a deadline, and a proposed date for the Conflict Resolution meeting. The one-time meeting will last up to one hour, and will occur at the McViegh House (back of Museum of Natural History complex).

Please answer the following questions. Limit yourself to a maximum one typed page for the complete set of written answers, 10 font minimum. (We'll also just read the first page if you go over). You may, and are encouraged, to also submit up to 5 photos, and 3 architectural drawings. No witnesses can be brought into the session, just the homeowners in conflict.

We will also ask you to sign an agreement prior to beginning the mediation process that in the event that you and your neighbor are unable to resolve the conflict, that the mediation service is confidential, and that you will not subpoena, nor ask a court to subpoena the MCA conflict resolution team or documents submitted to us.

***Questionnaire to complete prior to scheduling a mediation session:***

You may copy these questions below to a Word processing document, or complete the same questions on the attached PDF form. Note that you cannot save your answers on the PDF, but you can print them as soon as you've answered them. Limit yourself to a total of one page only (That's all we'll read). Hand written responses will not be accepted.

1. What is the problem or conflict about, briefly in your words?
2. When did the problem start?
3. Describe what lead up to the problem?
4. Did you have conflicts with this neighbor before the Jesusita Fire, and if so, briefly describe those earlier conflicts?
5. What is the problem or conflict about, from your neighbors' point-of-view?
6. To date, what have you tried, to resolve this conflict?
7. What is the ideal outcome, for you?
8. What is the minimum outcome or resolution for you, that would make the situation just tolerable?

**MCA Mediation Service**

Georgianne Alex - [alexclothing@verizon.net](mailto:alexclothing@verizon.net)

Ralph Daniel - [rdaniel@fambus.com](mailto:rdaniel@fambus.com)

July 13, 2009

