

Mission Canyon Association
Minutes of the Board of Directors
April 1, 2014, 7:30 p.m.

1. Call to order & introductions

Board Members **Present:** Dick Axilrod, Susan Davidson, Kellam de Forest, Laurie Guitteau , Barbara Lindemann, James Madison, Kevin Snow, Ray Smith, Hugh Twibell, Alastair Winn, Jean Yamamura

Board Members **Absent:** Alex Feldwinn, Darby Feldwinn, Richard Solomon,

Guests: Luke Swetland, Steve Windhager

2. Minutes of the March. 4, 2104 meeting – approved as corrected

3. Treasurer's report (Read on January, April, July, October) – Jean Yamamura gave the quarterly treasurer's report. Our ending cash balance as of March 31, 2014 (end of our fiscal year) was \$52,096.70. Income included roughly 348 dues paying households, and ADRC fees received. Principal expenses included, membership dues letter, business liability insurance and the spring 2014 Newsletter. Approved unanimously.

4. Old Business

4.1 Botanic Garden Update (Steve Windhager) – Steve announced that he would be meeting with the community subcommittee regarding possible changes to the Garden's CUP. The meeting will be this coming Friday at 6pm in SBBG library. He also reported that the spring plant sale is underway and will continue through May 4th. Also the annual native plant garden tour would be on Sunday April 13th. Regarding the development schedule, the changes associated with the Conservation Center are already approved and their goal is to have revised CUP changes to the Board of Supervisors by the end of this calendar year.

4.2 Museum of Natural History (Luke Swetland) – Luke noted that April will be a quiet month and he is looking forward to presenting the Museum's plans at the MCA Annual meeting on the 17th. Our MCA Museum Committee is currently reviewing these plans. There will be meetings with the community on the 10th and 12th of this month. Plan

is to request annexation to the City Planning Commission on the 15th of May.

4.3 Annual meeting (Laurie Gitteau) – MCA’s Annual Meeting will be on the 17th of April. Laurie asked for volunteers to help, since she will be out of town, and Dick Alixrod and Kevin Snow agreed to help have things set up by 6:30pm. The day before Laurie will deliver to Kevin everything they will need for set-up. Jean will meet members and take dues.

4.4 Annual Brush Day (Laurie) – Laurie reported that the MarBorg folk suggested a change in brush day concept (since we’ve had difficulty obtaining a location and acceptable date this year for brush day). The new plan will be to have folks deliver their brush at the MarBorg facility downtown. And MCA dues paying members will be able to drop their brush there at no charge. (Ed note: Thursday thru Saturday, June 12, 13 & 14 have been selected as dates for this year’s brush clean up.) Both Alastair’s and the Garden’s truck will be available for one of these days to help folk get brush to the MarBorg facility. It was unanimously agreed to give the new brush clean up day concept a try this year.

4.5 Member's request for a speed limit sign on Route 192 west of the Mission Canyon intersection (Dick Axilrod) – Dick reported on this issue, having contacted both County Public Works and Cal Trans, and things are progressing – presumably – slowly. Dick will continue to follow this issue.

4.6 County Board of Supervisors' final approval of the Design Guidelines and Mission Canyon Community Plan (Ray Smith) – Ray reported that the Board of Supervisors approved, by a 5 to 0 vote, the Mission Canyon Community Plan. It was agreed to send a letter of thanks to the BOS for their funding and staff support of the M CCP.

4.7 Meeting with supervisor Carbajal (Barbara Lindemann) – Barbara reported that our meeting last month covered two issues: parking in the heights and proposed new sewer rates. With respect to parking, Scott McGolpin (director of County Public Works), discussed problems associated with the proposed striping in the canyon. It is

agreed that striping is essential on main evacuation corridors (Cheltenham, Tunnel and Mission Canyon Road) which is necessary for public safety. Striping for side streets will be considered on a case-by-case basis after public input with local residents. The Public Works Department will organize said meetings – hopefully prior to July 1 – and they would like the MCA to participate in this process.

Mark Schleich (Director of Resource Recovery, i.e., sewage) reported that the County will be changing the way homeowners will be charged for their sewer use. Rather than a flat rate per household, users will be charged in proportion to their water usage (on the rationale that sewer usage is proportional to water usage). It is anticipated that this rate change will result in “small” households will pay less whereas “larger” households will pay more. It was noted that those in the upper canyon on septic tanks will not be affected by the rate change. Mark is preparing a letter to be sent to households and he will pass the letter for comment to Barbara prior to sending it out.

5. New Business

5.1 CUP application, Museum of Natural History – The MCA Museum Committee is going over the material that Luke sent to them. The Committee will report back to the board later.

5.2 Request for annexation to city of woodland area, Museum of Natural History (Barbara) – This is under consideration by Barbara and the Museum Committee.

5.2 Proposed CUP revisions, Botanic Gardens (Barbara) – As noted earlier, the next meeting with Steve is Friday April 4th. This Committee will report back at our next meeting.

5.3 Annual meeting, April 17 (Laurie Guitteau) – A brief discussion concerned how to add members to our Board. It was agreed to keep a list of potential members and to have the President contact them regarding willingness to participate prior to any formal action.

5.4 Brush Day, June 14 (Laurie Guitteau) – discussed above

6. Additional Committee Reports (as needed)

6.1 Newsletter (Jean Yamamura)

6.2 Architectural Design Review (Hugh Twibell)

6.3 Parking & Traffic (Dick Axilrod)

6.4 Land Use Committee (Kevin Snow)

6.5 Membership (Laurie Guitteau)

6.6 Fire Committee (Laurie) – Laurie reported that she had received an email from an LA group wanting to know if we have recommendations for specialists presenters for an upcoming workshop. Steve & Ray suggested Al MesKimen whose recent thesis was on the topic of designing fire safe homes.

6.7 Botanic Garden Advisory Committee (Darby Feldwinn)

6.8 Garden Whys Committee (Susan Davidson) -

6.9 Natural History Museum Committee (Kevin)

6.10 Safe Passage (Alastair Winn)

6.11 Web site (Alex Feldwinn)

Random comments toward end of meeting/

Ray asked what had happen to cape ivy project. Steve will check with Jason and reply back

Barbara noted that we did not get the subject of emergency 911 for Foothill Rd/MCR on Salud's agenda last month and we will work to do so this month.

Next regular meeting, May 6, 2014

MacVeagh House, Natural History Museum

Respectfully submitted, Ray Smith, Secretary